

## Highland Village Homeowners Association Board Meeting Minutes

Date: Wednesday, January 16, 2013

Time: 6:30 PM – 7:30 PM

Location: Adlers

Board Members Present: Doug Bray, President; Sabrina Gentile, Secretary; Aine Calgaro, Newsletter Editor and Block Captain; Tracy Price, Vice President; Nick Miller, ACC.

Not Present: Jeremy Kruk, CAM; Zheng Wu, Treasurer.

P Doug Bray opened the meeting. NB Aine Calgaro seconded.

1. Fences – Discussion by committee on fences. Homeowners are responsible the maintenance of their fences on their property. Homeowners need to work with their neighbors that they share a fence with to make repairs/paint. The size and color of the fence should not be changed.
2. ACC Committee – The Architectural and Control Committee (ACC) will need 4 new volunteer members to work with ACC Board Member.
3. CAM – Sally Ainsworth, resident of HVHA, attended board meeting to discuss maintenance issues.

Yard Waste – The Board discussed the proposal that Sally brought to the September meeting. The proposal would hire a yard waste removal once a month. This proposal will be discussed at the April Annual Meeting. HVHA has paid Bruce Company to remove yard waste twice a year. HVHA needs to schedule that with Bruce.

4. Board Elections – There will be 5 board spots up for election at the HVHA Annual Meeting in April. The Annual Meeting will be on Wednesday, April 10, 2013 at the Westside Police Station. Zheng Wu and Aine are running for another term on the board.

5. Newsletter – NB Aine will create and mail newsletter in February. It will contain Board election information and what seats are open (See #4 in minutes). The newsletter will also contain information about the open seats on the ACC committee that works with the chairperson (See #2 in minutes). NB Aine will create and mail a postcard in March reminding HVHA about the annual meeting. P Doug Bray proposed that Aine spend around \$100 on this communications. S Sabrina Gentile seconded the motion. Motion passed.
6. Signs for Annual Meeting – VP Tracy Price will post signs for annual meeting.
7. Pre – Annual Meeting for Board – The Board will meet on Wednesday, March 20, 2013 at Adlers at 5:30 PM.
8. Councilperson Lisa Subeck – Sabrina will notify Lisa Subeck of annual meeting date.

Next Meetings –

HVHA Board Meeting is Wednesday, March 20, 2013 @ Adlers for pre Annual mtg

HVHA Annual Meeting is Wednesday, April 10, 2013 @ Westside Police Station