

Highland Village Homeowners Association Board Minutes

Date: Wednesday, March 21, 2012

Time: Scheduled from 6:30 PM – 8:00 PM (ended at 7:15 PM)

Location: Westside Police Station

Members Present: Sabrina Gentile, Secretary; Zheng Wu, Treasurer; Aine Calgaro, News Letter Editor and Block Captain, Tracy Price, Vice President; Nick Miller, ACC

Not Present: Doug Bray, President; Jeremy Kruk, CAM

1. Meeting Called to Order and Minutes from January 11, 2012 meeting approved.

2. Dues paid in 2011 – The Board reviewed the list of houses that have not paid their 2011 dues. One more notice will be sent to pay dues. T Zheng Wu had list of 5 unpaid houses out of 165. Each invoice costs \$1 to send. Each certified letter costs \$10 to send.

3. Website – NB Aine Calgaro created new website with new domain. New Highland Village Homeowners Assn website domain is . Board will make effort to collect more emails for google group and add Board meeting minutes to website (SG will send previous year of Board minutes for website). Board will promote new website at annual meeting.

4. Annual meeting agenda – The next HVHA Annual Meeting will be Wednesday, April 18, 2012 at 6:30 PM. The meeting will be held at the Westside Police Station. Agenda will include discussion of previous Annual Meeting minutes (SG will have copies); review financial reports prepared by Zheng Wu (Zheng will make copies); election of two Board members. President Doug Bray will prepare final agenda for meeting. Copies will need to be made for meeting.

5. Annual Meeting signs and Annual meeting notice to residents – P Doug Bray wanted to purchase Annual Meeting signs to post in neighborhood. Board determined there was not enough time to do this. Discussion can continue on purchase of signs. Newsletter included Annual Meeting notice and was mailed to all residents.

6. Discussion of future distribution of newsletters – The Board discussed how future newsletters should be distributed. Board will mail all future newsletters. Board determined this was a more efficient way of distribution because of political and other type pieces of mail placed in doors. Mailing newsletters creates a new expenditure.

7. Chickens – Board had a discussion about chickens on Zheng Wu's property. The Board has received at least two more complaints. \$25 a day fines are being assessed on property. This issue may come up at annual meeting. Board will decide further action based on direction from residents at annual meeting.

8. Meeting adjourned – ACC Nick Miller moved to adjourn, seconded by NB Aine Calgaro.

Annual Meeting will be on April 18, 2012 Annual Meeting at Westside Madison Police Station at 6:30.