

Highland Village Homeowners Association Board Minutes

Date: Wednesday, January 11, 2012

Time: Scheduled from 6:30 PM – 8:00 PM (ended at 7:10 PM)

Location: Westside Police Station

Members Present: Doug Bray, President; Sabrina Gentile, Secretary; Zheng Wu, Treasurer; Aine Calgaro, News Letter Editor and Block Captain, Tracy Price, Vice President; Jeremy Kruk, CAM.
Not Present: Nick Miller, ACC

1. Minutes from Sept 14, 2011 meeting approved.

2. Discussion of next board meeting date and annual meeting date. The next HVHA Board meeting will be Wednesday, March 21, 2012 at 6:30 PM and HVHA Annual Meeting will be Wednesday, April 18, 2012 at 6:30 PM. Both meetings will be held at the Westside Police Station.

3. Website – Discussion of website and transfer of domain continues. If transfer of domain will not happen, then NB Aine Calgaro will create new domain. Aine will report back to Board in March. At April annual meeting, we can promote revised website and (new) domain.

4. Newsletter – NB Aine Calgaro will produce next newsletter and distribute it at least 30 days before Annual Meeting on April 18, 2012.

5. Terms – P Doug Bray and S Sabrina Gentile terms are up in April. Both have indicated they will run again for another term.

6. Maintenance Update – CAM Jeremy Kruk updated the Board on maintenance issues. Jeremy stated he received some ice complaints. Jeremy said he replaces about one mailbox a month. Nothing major to report from Jeremy.

7. Dues notice discussion – T Zheng Wu stated that 12 households have not paid their dues out of 165. Third invoice will be sent and if no payment after that, a certified letter invoice will go to the property owner. Each invoice costs \$1 to send. Each certified letter costs \$10 to send.

8. Meeting adjourned – S Sabrina Gentile moved to adjourn, seconded by CAM Jeremy Kruk.

Next meetings will be March 21, 2012 pre-meeting and April 18, 2012 Annual Meeting. S Sabrina Gentile has scheduled the two meetings.

Wednesday, March 21, 2012 HVHA Board pre meeting for annual meeting – 6:30 PM – 8:00 PM at West Side Madison Police Station.

Wednesday, April 18, 2012 HVHA Annual Meeting – room is reserved for 6:30 PM – 8:00 PM at West Side Madison Police Station.