

Highland Village Homeowners Association Board Minutes

Date: Wednesday, March 23, 2011

Time: Scheduled from 6:30 PM – 8:00 PM (ended at 7:30 PM)

Location: West Side Police Station

Members Present: Doug Bray, President; Sabrina Gentile, Secretary; Nick Miller, ACC; Aine Calgaro, News Letter Editor and Block Captain; Jeremy Kruk, CAM.

Not Present: Zheng Wu, Treasurer.

1. Minutes from Jan 11, 2011 meeting approved.

2. HVHA possession discussion – CAM Jeremy Kruk updated on his HVHA possessions, such as parts of mail boxes. Jeremy needs 48 hours of 45 degree weather in order to make repairs to mail boxes with rubber trim. Rob Dombo dropped of his HVHA possessions less than three months ago.

S Sabrina Gentile was able to get rid of newsletters because we have electronic copies. Sabrina was also able to get rid of other documents that were over 10 years old.

ACC Nick Miller reported his HVHA contents. He has about a file box of stuff because he has one file for each property. Nick also has electronic copies.

3. Logo – P Doug Bray brought HVHA logo to the meeting.

4. Letterhead – **P Doug Bray** gave the logo to NB Aine Calgaro to develop letterhead.

5. Website – P Doug Bray attempted to get password from Mike Kellner. Doug was unable to get the password. Dough will continue to work with Mike Kellner to get password. It is important for the HVHA to own the website domain. Once we obtain website, we hope to eventually have all documents available via the web.

Newsletters, HVHA minutes and other documents will be archived on website.

Universal labeling will be done for all documents.

6. HVHA Bd Elections – There are 5 spots open on the Board. 4 Board members are running again.

7. Snow Removal Contract – CAM Jeremy Kruk will get 4 bids plus a bid from Bruce Company for snow removal.

8. Next Meeting is April 6, 2011 Annual Meeting – 6:30 PM – 8:00 PM at West Side Madison Police Station.

9. Meeting adjourned – ACC Nick Miller moved to adjourn, seconded by S Sabrina Gentile.