

Highland Village Homeowners Association Board Minutes

Date: Wednesday, January 12, 2011

Time: Scheduled from 6:30 PM – 8:00 PM (ended at 7:10 PM)

Location: West Side Police Station

Members Present: Doug Bray, Vice President; Sabrina Gentile, Secretary; Zheng Wu, Treasurer; Nick Miller, ACC; Aine Calgaro, News Letter Editor and Block Captain.

Not Present: Lisa Duval, President; Jeremy Kruk, CAM.

1. Minutes from Sept 15, 2010 meeting approved.

2. Discussion of President Lisa Duval leaving Board. VP Doug Bray will assume President and VP President responsibilities. P Lisa Duval will remain President until April election.

3. Scanning of documents – VP Doug Bray said we should take inventory of documents and then report back how many sheets of documents we have. FedEx charges 0.25 per sheet. When we know approximate how many sheets we have, we can have a better estimate of how much this will cost.

4. Website – NB Aine Calgaro and VP Doug Bray will get password to update website. Once we obtain website, we hope to eventually have all documents available via the web.

5. Google Group – NB Aine Calgaro will list info on how to sign up to HVHA Google Group in Newsletter and continue to promote.

6. Light post, mailboxes, logo – VP Doug Bray and T Zheng Wu determined that light post and mailboxes are repaired and paid for. T Zheng Wu has the receipts for the work done. VP Doug Bray continues to work on logo.

7. Snow Removal Contract – VP Doug Bray stated that the snow removal contract is done at end of March 2011 or last day of significant snow. VP Doug Bray would like to get 3-4 estimates for new contract. It was reported that one time salting of neighborhood cost \$900.00.

8. Next meetings will be March 23, 2011 pre-meeting and April 6, 2011 Annual Meeting. S Sabrina Gentile has scheduled the two meetings.

Wednesday, March 23, 2011 HVHA Board pre meeting for annual meeting – 6:30 PM – 8:00 PM at West Side Madison Police Station.

Wednesday, April 6, 2011 HVHA Annual Meeting – room is reserved for 6:30 PM – 8:00 PM at West Side Madison Police Station.

9. Meeting adjourned – ACC Nick Miller moved to adjourn, seconded by T Zheng Wu.